



# Lee Public Library

## Request for Reconsideration of Library Material Form

Selection of materials is not made on the basis of anticipated approval or disapproval but solely on the principles set forth in the Lee Public Library Collection Development Policy.

The Library Board of Trustees has delegated the responsibility for selection and evaluation of library resources to the Library Director and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you are a Lee Library cardholder and you wish to request reconsideration of a library resource, please return this completed form to the Lee Library Director.

### Material

Item of concern:

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Book      | <input type="checkbox"/> Library Program     |
| <input type="checkbox"/> Audiobook | <input type="checkbox"/> Display/Exhibit     |
| <input type="checkbox"/> Movie/DVD | <input type="checkbox"/> Electronic Resource |
| <input type="checkbox"/> Magazine  | <input type="checkbox"/> Other _____         |
| <input type="checkbox"/> Newspaper |  |

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Publisher: \_\_\_\_\_

### Person placing request

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

I am a Lee Library cardholder: Yes No

Note: If you are not a Lee Library cardholder your request will not be reviewed.



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### Request made on behalf of...

Check any that apply:      Self       Organization       Other

If organization or other, please identify them \_\_\_\_\_

### Questions to address request:

Did you read the entire book, view the entire DVD or hear all of the audio? Yes  No

What do you think might be positive about this material?

What is your objection? Please be specific, citing pages or other identifiable points.

What do you feel might be the result of reading, hearing or viewing this material?

### Action requested:

What would you like the library to do about this resource?

- Withdraw if from the library collection.
- Change the location of the material
- Other action (please explain and use separate piece of paper if needed):